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DIARY NOTES

Executive Director-Comptroller

TAW

27 July 1965

STATINTL



2. I talked with Paul Borel and Hank Knoche about the minutes of the morning meeting. It seemed that Paul was taking these a little too literally, and good judgment on his part in lieu of nit-picking would be more comfortable.

3. Jack Earman talked with me about a number of things.

a. He suggested that I might consider John Vance as one who understands NPIC and who might be helpful in sorting out the problems raised by the IG Survey.

b. Jack told me that he was taking the budget business very seriously indeed and was considering the reduction of his staff, relying on fewer senior professionals and borrowing specialists from time to time to do special jobs. I told him that I thought this had some merit and would of course be interested in any reductions he could make without sacrificing the quality of his program.

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d. Jack also raised the question of the [redacted] I told him that I expected in a day or two the report which Larry Houston is making on this Corporation. I agreed to show Jack a copy when I get it.

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e. He was also concerned about the purchase of two DC-7's. However, I assured him that Dick Helms had approved this and I saw no reason for us to raise the question again at this time.

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25X1 4. [] came to talk with me about the whole series of management problems in the Clandestine Services, some of which they can solve by themselves and some of which they are going to need a great deal of topside help to solve. It was a very constructive meeting and he agreed to furnish me at least some skeleton notes which would remind me of the gist of our conversation. I expressed great interest in his problems and assured him that I would do whatever I could to help him sort them out. The biggest job, which has to be done within the Clandestine Services, has to do with the re-allocation of efforts for taking numbers of people from lower priority areas, retreading them if necessary, and putting them in higher priority areas.

5. I had several conversations with the Director, John Clarke, and Jim Clark at the Bureau of the Budget about our supplemental appropriation versus the contingency plan. At the close of business the Director, Bureau of the Budget had recommended no supplemental for CIA with the idea that we would get a big supplemental in January or February of next year. (Early on 28 July the Director advised me that he was sure the President was going to amend the Fiscal Year 1966 budget rather than go for the supplemental at this time. He therefore felt that we should take the same action. I agreed wholeheartedly and urged him to call Charlie Schultze without delay to insist that we get at least [] STATINTL STATINTL

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25X1 6. [] of the Office of Training was in to talk with me about the next Midcareer Course. We agreed that if Mr. Kirkpatrick is available he should be requested to give his usual lecture on "The Agency-- Past, Present, and Future." If he is not available, we should substitute [] to discuss the long-range plan which presumably he will know as much about as Kirk. I agreed to meet with the students in an informal session here at Headquarters which is tentatively scheduled for Friday, 24 August. I suggested that Bob Bannerman and Alan Warfield might split the chores which have heretofore been done by DD/S. Bob could give the "Introduction to Management" and Alan the "Administrative Relations" lectures. I asked them to send forward a memorandum as they usually do requesting DCI and DDCI participation in the opening and closing of the course. I undertook to clear these arrangements with the DCI and DDCI. They also may need DCI or DDCI assistance in getting some of the more important speakers and I agreed to assist in these arrangements.

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7. [] of the Liaison Staff of the Office of Central Reference were in to talk with me about the program for the National War College visit to the Agency this fall. We agreed that they should talk with the faculty about their experiences in prior years and what they would like this year. Based on this they should then prepare a proposed agenda which I can clear with Mr. Helms and the Director before they contact individual speakers to lay on the program.

8. I called Paul Borel about the study he is making of Watch Office SOPs and suggested that he have a talk with Walt Elder who I think could be of great assistance to the Watch officers if they would call him more often. Walt would of course be more than happy to be of assistance.

9. I spent considerable time with John Clarke and his people getting ready for the FPBC meeting. I decided that we weren't ready and scratched the meeting for today and rescheduled it for Thursday morning, 29 July. The BPAM people are working hard, but they need to do a better job in describing accurately and distinctly the relationship between cost reductions, 20 percent lower priorities, etc., before we tell the Deputy Directors what we want them to do.

10. Tom Karamessines called to complain about cancellation of the FPBC meeting, saying that they needed immediate guidance. I apologized for scratching it, but at the same time told him I thought they had plenty to do and that there wouldn't be anything wasted if they looked for cost reductions on a large scale between now and the FPBC meeting on Thursday.

11. Dick Helms asked me for the following:

a. He wanted an ^{oral} ~~and~~ report on use of the space in the 2430 E Street complex, and I explained to him that this would eventually become a TSD area.

b. Dick also asked me to talk with Jim Critchfield about his need

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12. I advised Bill Rema of the Civil Service Commission that at the moment we had no one to recommend to him for a grade GS-16 Executive Officer for [] office or for a grade GS-16 Contract and Construction Services Officer. I agreed to keep these positions in mind if an appropriate person becomes available.

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| <div> <div>27</div> <div>NEXT MONTH</div> <div> <div>AUGUST</div> <table> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table> </div> </div> | | | | | | | Su | Mo | Tu | We | Th | Fr | Sa | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
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| 10:15 | <i>Earman</i> | 2:30 |
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| 10:45 | <i>P. Miller - re CS management</i> | 3:00 |
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